

PSF Training - End of the Financial Year Training to be held on **JUNE 7TH, 14TH & 15TH 2018** — any date preferences please email the finance team!

Thank you for attending the HCSS training with Trevor
We hope you all got something

Drop-in Surgeries

We will be holding drop-in surgeries in May & July at Bouverie Court, Northampton 9am - 5pm

Friday 11th May Peterborough Room

Monday 9th July Peterborough Room

PLEASE BOOK A SLOT TO DISCUSS ANY PROBLEMS!

Let us know what you would like us to cover!

Salary Uploads— Fab thanks to you all.

Thank you for taking on board how to load Salary templates correctly. Please keep using the 2 Control Codes 9525 & 9550

Please note—New 2018 ESPO Catalogue uploaded onto PSF!

[Finally a reminder...]

SAM'S TOP TIPS

Make sure that items are in the correct periods so that reconciling to the TB is easier and will balance to the correct dates.

Anyone else got any top tips to share—please let us have them and we will publish them next time!

We have enlisted a few Bursars for our Bursar Forum—a few Bursars will meet us to discuss future issues/developments and act as a voice for you

WATCH THIS SPACE!

Budget Setting Surgeries

17 April to 8 May

Deadline for Final Budgets to be on HCSS – 25 May

PDET Business & Finance Committee – 12 June

Consolidated budget forecast return to ESFA – 27 July