



# **Admissions Policy 2023 / 2024**

**Admission arrangements for Academies  
within the Peterborough Diocese Education Trust  
for academic year 2023/24**

February 2022

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## **1. Policy Statement**

- 1.1 Peterborough Diocese Education Trust (PDET) is the admission authority for all of its academies and has responsibility for setting the admissions policy.
- 1.2 PDET will consider all applications for places at each of the academies in line with the admissions policy.

## **2. Principles behind the policy**

- 2.1 The admission arrangements as determined by PDET are in accordance with the School Standards and Framework Act 1998 (and regulations made thereunder) and the School Admissions Code.

## **3. Operation of the policy**

- 3.1 PDET as the admission authority has delegated some aspects of the process to the Academy Governance Committee (AGC) for each academy.
- 3.2 The AGC in each academy has delegated responsibility for:
  - 3.2.1 Proposing admission criteria (including any proposed changes to the published admission number) to be determined (agreed) by the Trust Governance Committee (TGC)
  - 3.2.2 Consulting on proposed admission criteria
  - 3.2.3 Considering all applications made for the academy
  - 3.2.4 Applying the oversubscription criteria to all applications where the number of applications is greater than the published admission number
  - 3.2.5 Producing and presenting a statement of case at appeals
  - 3.2.6 Maintaining waiting lists
  - 3.2.7 Responding to admission queries from parents and the local authority.
- 3.3 The Trust Governance Committee (TGC) will:
  - 3.3.1 Review proposed admission criteria
  - 3.3.2 Determine (agree) the admission arrangements for all academies in accordance with statutory deadlines each year
  - 3.3.3 Provide an appeals service for parent / carers wishing to appeal (currently through the Diocesan Appeal Service)

## **4. Procedures**

- 4.1 PDET will adhere to the relevant local authority co-ordinated schemes. Currently this is Northamptonshire (West Northants Council and North Northants Council), Rutland and Peterborough and the schemes can be found on the authority's website.
- 4.2 PDET has set the published admission number for each of the academies. These are detailed in the appendices.
- 4.3 Where fewer applications are received than the published admission number at any of the PDET academies, all applicants will be offered a place.

- 4.4 The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the academy.
- 4.5 Applications to start primary school for the first time must be made through the local authority where the child lives (regardless of which county the preferred schools are in)
- 4.6 Applications to start primary school during the school year, in any year group (known as 'in year applications') is dependent on which local authority the academy falls within:
- 4.6.1 Applications for academies within Northamptonshire should be made to either West Northants Council or North Northants Council (dependent on which authority the academy is situated in) and applications for academies within Peterborough should be made to Peterborough City Council who coordinate the application process.
- 4.6.2 Applications for academies within Rutland should be made directly to the academy.
- 4.7 Where there are more applications than there are places available, children will be admitted according to the oversubscription criteria, which are listed in the appendices.
- 4.8 All parents / carers who are unsuccessful at gaining a place for their child at the academy can place their child's name on the waiting list. Parents / carers must contact the academy by email / in writing.
- 4.8.1 If a place becomes available at the academy, it will be allocated according to the oversubscription criteria, not on a first come, first served basis.
- 4.8.2 A child's name will remain on the waiting list until the end of the school term in which the application was made. If parents / carers wish their child's name to stay on the waiting list for the remainder of the academic year, they must email/write to the academy at the beginning of each term to renew their interest i.e. in January and /or following the Easter break (April / May). A new application form will have to be completed if parents / carers want their child's name to remain on the waiting list in the following academic year.
- 4.9 If a parent / carer is refused a place at the academy, they have the right to appeal against the decision to an independent Admission Appeals Panel. This service is currently provided by the Diocese of Peterborough. Those wishing to appeal should write to: *The Clerk to the Appeals Panel, Bouverie Court, 6 The Lakes, Bedford Road, Northampton, NN4 7YD*, or email: [education@peterborough-diocese.org.uk](mailto:education@peterborough-diocese.org.uk).

## 5. Common definitions

- 5.1 PDET has adopted a number of key definitions that apply across all oversubscription criteria. These are:
- 5.1.1 ***Children in Care i.e. Looked After Children (LAC) and Previously Looked After Children***
- Looked after children are children who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in

the exercise of their social services functions (see the definition in Section 22 (1) of the Children Act 1989) at the time of application to a school.

- Previously looked after children are children who were looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

#### 5.1.2 ***Distance Measurements***

Distances are measured on a straight-line basis from the address point of the child's home to the address point of the school / academy, using a geographical information system. Each address has a unique address point established by the most valuable elements from the National Land and Property Gazetteer (NPLG), Ordnance Survey Master Map, Royal Mail Postal Address File and The Valuation Office Agency. The address point for a property does not change.

In the case where there are multiple applications from the same shared dwelling (e.g. flats) or where there are two homes where the distance from the address point of the home to the address point of the school / academy (using the system referred to above) is identical, random allocation, supervised by a suitable independent person, will be used to decide the priority in which applicants are selected.

#### 5.1.3 ***Home address/residence***

The child's home address means the permanent residence of the child at the time of application. Parents / carers may be asked to provide proof of a claim of residence at any time during the admission process.

The address must be the child's only or main residence that is either:

- Owned by the child's parent(s) or carer(s);
- Leased to or rented by the child's parent(s) or carer(s) under a lease or written rental agreement of not less than 6 months duration. The property leased must be where the family lives.

If false or misleading information is used to try and gain a place, this may lead the AGC to reject the application or to withdraw the offer of a place.

#### 5.1.4 ***Children of "worshipping members"***

For parents / carers to be worshipping members, at least one of the parents / carers of the child needs to be regarded by the priest / minister / worship leader as being part of the worshipping community at the church / worship centre. This would not necessarily mean that the parent / carer is a "Member" in the technical sense (e.g. through baptism, confirmation or electoral roll) but would imply a pattern of attendance at worship (on Sunday or at other times) that is more than "occasional" and has been sustained for more than a short, very recent, period of time.

#### 5.1.5 ***SIF A/B***

If parents / carers wish their application to be considered under a faith criterion (where applicable), they must complete form SIF/A which is available from the academy and return it to the academy (not the local authority). This must be done by the deadline of 5pm on 15 January 2023.

The academy will submit the completed form SIF/A to the relevant minister with form SIF/B to verify the information. As SIF/B needs to be returned to the academy in time for the academy to rank admissions, it is very important for parents / carers to submit form SIF/A to the academy as soon as possible.

#### 5.1.6 ***Churches Together in Britain and Ireland and Churches Together in England***

The denominations that are affiliated to Churches together in Britain and Ireland and Churches Together in England can be found at <https://ctbi.org.uk/member-churches/schools-information/>

#### 5.1.7 ***Siblings***

A brother or sister living at the same address as the applicant (i.e. within a family unit) including:

- a brother or sister sharing the same parents;
- a half-brother or half-sister where two children share one common parent;
- a step brother or step sister, where two children are related by a parents' marriage/civil partnership;
- a child who has been adopted or is fostered by parents / carers who have other children;
- children living in the same family unit, even if they are not biological brothers and sisters.

#### 5.1.8 ***Children of staff members***

Children of staff where the member of staff has been employed by the Trust to work at the school / academy for two or more years at the time at which the application for admission to the school is made, and/or a member of staff is recruited to fill a vacancy for which there is demonstrable skill shortage. "Children" means any child living at the same address as the member of staff within a family unit. "Living" means where the child sleeps for most for the school week.

#### 5.1.9 ***Separated parents***

If a child lives with separated parents, the home address will be treated as the place where the child sleeps for most of the school week (i.e. Sunday night – Thursday night inclusive). If the child spends an equal amount of time at 2 addresses, the parents must decide which address they wish to use as the child's main address for the application. If false or misleading information is used to try and gain a school place, this may lead the AGC to reject the application or to withdraw the offer of a place.

#### 5.1.10 ***Late applications***

Late applications are any application forms (*known as Common Application Forms (CAFs)/Preference Forms*) received by the local authority after its deadline of 15 January 2023. Late applicants will not receive an offer of a school place by the local authority on offer day (17 April 2023) but their application will be processed in the next round of allocations.

## **6. Admission of children below compulsory school age and deferred entry to school**

6.1 Children are required to start their compulsory education from the beginning of the term following their 5<sup>th</sup> birthday (based on a 3 term year with terms starting in September, January and April). In PDET children are entitled to a full year in Reception i.e. the school place is available from the beginning of the school year in which the child has their 5<sup>th</sup> birthday. Where parents / carers wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

### **6.2 Deferred entry:**

Parents/carers can request that *entry to the school / academy* is deferred until later in the same school year (i.e. a child born in the Autumn term could defer starting school until January and a child born in the Spring or Summer term could defer their start until after Easter). If such a request is made the school is required to *hold the place* for the child; the place cannot be offered to another child but it cannot be kept open beyond the beginning of the summer term. Any parents/carers considering deferring their child's admission to school are recommended to discuss this with the Headteacher.

### **6.3 Admission of children out of their normal age group**

6.3.1 Parents/carers may seek a place for their child out of their normal age group e.g. if the child is gifted and talented or has experienced problems such as ill health.

6.3.2 Parents/carers of a summer born child (i.e. a child born in the period from 1 April to 31 August) may not want to send their child to school until the September following their 5<sup>th</sup> birthday and may request that they are admitted out of their normal age group – e.g. to Reception rather than to Year 1.

### **6.4 Process for requesting a place out of normal age group (*not Summer Born*)**

6.4.1 Parents/carers may seek a place for their child out of their normal age group as stated in 6.3 above. If parents/carers wish to do so, they must contact their preferred school.

6.4.2 The AGC will convene a meeting to consider the request and will make decisions on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of:

- the parent's/carer's views;
- information about the child's academic, social and emotional development;
- where relevant, the child's medical history and the views of a medical professional;
- whether the child has previously been educated out of their normal age group;
- whether the child may naturally have fallen into a lower age group if it were not for being born prematurely;
- the Headteacher's views.

6.4.3 If the AGC does not agree to this request to be admitted out of cohort,

there is no right of appeal against that decision.

## **6.5 Requests for admission out of normal age group (*Summer Born children*)**

- 6.5.1 Parents/carers who wish to apply for a place in Reception out of the normal age group should make a request to the AGC. The request needs to be accompanied by reasons for such a request and should be made by 1 December of the year prior to the year the child should enter Reception if they had not requested to defer applying.
- 6.5.2 The AGC will convene a meeting to consider the request and will make decisions on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of:
- the parent's/carer's views;
  - information about the child's academic, social and emotional development;
  - where relevant, the child's medical history and the views of a medical professional;
  - whether the child has previously been educated out of their normal age group;
  - whether the child may naturally have fallen into a lower age group if it were not for being born prematurely;
  - the Headteacher's views.
- 6.5.3 The AGC will inform the parents/carers of its decision on the Year group the child should be admitted to when they have to start school (i.e. Reception or Year 1) and will set out clearly the reasons for their decision.
- 6.5.4 If the AGC agrees to the parent's/carer's request to defer the application for a Reception place, they will inform the local authority and the parents/carers will then need to make an application for a place in Reception in the normal round of admissions in the following academic year.
- 6.5.5 In the following normal admissions round, if the academy is oversubscribed, all applications (including deferred applications) for the academy will be ranked in accordance with the academy's oversubscription criteria. If the application is not successful, parents/carers will have the right to appeal but, as the purpose of the appeals process is to consider whether a child should be admitted to a particular school / academy, parents/carers do not have a right of appeal if they have been offered a place and it is not in the year group they would like;
- 6.5.6 If the ACG does not agree to the application being deferred, there is no right of appeal against that decision and the parents/carers will need to make an application to the local authority for a place in Reception by 15 January or make an in-year application for a Year 1 place at the appropriate time.
- 6.5.7 General advice on making a request for admission out of normal age group can be found on local authority websites.

## **APPENDICES – Oversubscription criteria for each academy**

### **Barby Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 15.

The Academy Governance Committee will admit all pupils with an Education Health and Care Plan which names the school.

#### **Oversubscription criteria:**

When there are more applications than there are places available, the governors will admit pupils according to the following criteria which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in Barby and Onley **with** a brother or sister continuing at the school at the time of admission of the younger child.
3. Children who live in Barby and Onley.
4. Children with a brother or sister continuing at the school at the time of admission of the younger child.
5. Other children.

#### **Tie-breaker**

If the admission number is exceeded, priority will be given to those who live closest to the school.

## **Blakesley Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 15.

The Academy Governance Committee will admit children with an Education Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live (see definition) in the Linked Area (The villages of Adstone, Blakesley, Farthingstone, Foxley, Litchborough, Maidford and Woodend) who have a sibling (see definition) continuing at the school at the time of admission of the child;
3. Children who live in the linked area (The villages of Adstone, Blakesley, Farthingstone, Foxley, Litchborough, Maidford and Woodend )
4. Children with a sibling continuing at the school at the time of admission of the child;
5. Children of worshipping members of any Church within the Lambfold Benefice (see definition below);
6. Other children.

### **Tie-breaker**

If the admission number is exceeded within any of the oversubscription criteria, priority will be given to those children who live closest to the School.

### **Children of “worshipping members”**

For parents/carers to be worshipping members, at least one of the parents/carers of the child needs to be regarded by the priest / worship leader as being part of the worshipping community within the Lambfold Benefice which includes St Mary’s Church, Blakesley; St Mary the Virgin, Farthingstone; All Saints’ Church, Adstone; St Martin’s Church, Litchborough; St Peter and St Paul’s Church, Maidford. This would not necessarily mean that the parent/carer is a “member” in a technical sense (e.g. through baptism, confirmation or electoral roll) but would require a pattern of regular attendance at worship within the Lambfold Benefice:

- for a period of at least eighteen months prior to application;
- including attendance at a minimum of 6 days annually;
- including attendance at a minimum on two of the following Days of Obligation: Easter Day; Pentecost; Christmas Day; Palm Sunday; Trinity Sunday; Ash Wednesday; Maundy Thursday; Good Friday; Ascension Day.

## **Braunston Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 30.

The Academy Governance Committee will admit all pupils with an Education Health Care Plan which names the school.

### **Oversubscription criteria:**

When there are more applications than there are places available, the governors will admit pupils according to the following criteria which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in Braunston, Onley and Onley Park.
3. Children with an older brother or sister continuing at the school at the time of admission of the younger child.
4. Other children.

### **Tie-breaker**

The distance used in the tiebreaker for any oversubscribed criterion will be straight line distance from the address point of the child's home to the address point of the school (priority being given to the children who live closest to the school).

## **Collingtree Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 30.

The Academy Governance Committee will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living with their parents/carers within the parish of Collingtree or living with their parents/carers within the village of Courteenhall. (See residency definition below and notes below regarding parish boundaries).
3. Children who have a sibling attending the School at the time of admission. (See sibling definition).
4. Children of worshipping members of St Columba's Church Collingtree and any Church which is located in the Ecclesiastical Parish of St Columba's Collingtree and is a member of Churches Together in England, this includes the Church of England. (See definition of worshipping members below and notes below regarding parish boundaries). These applications must be accompanied by Form SIF/A, which is available from the School. The completed SIF/A will then be sent to the minister with Form SIF/B to verify Church allegiance. (See notes regarding SIF forms).
5. Children of worshipping members of any Church that is a member of Churches Together in England, this includes the Church of England. (See definition of worshipping members below). These applications must be accompanied by Form SIF/A, which is available from the School. The completed SIF/A will then be sent to the minister with Form SIF/B to verify Church allegiance. (See notes regarding SIF forms).
6. Children of parents/carers of other faiths, or none, who wish their child to be educated in a church school and Christian environment.
7. Any other children.

Children attending Collingtree Day Nursery will be subject to the admissions oversubscription criteria listed above.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### **Parish Boundaries**

For Parish Boundaries, please visit the internet site [www.achurchnearyou.com](http://www.achurchnearyou.com), put in your postcode, click on where you live and the name of your parish will be shown.

## **Cottingham C.E Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 20.

The Academy Governance Committee will admit children with a Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Pupils with a brother or sister continuing at the school at the time of admission of the child.
3. Pupils who have a parent(s) who is a member of the school staff where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Pupils who live in the linked area: Cottingham, Middleton, East Carlton & Rockingham.
5. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **Cranford Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 15.

The Academy Governance Committee will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living with their parent(s)/legal carer(s) in the ecclesiastical parishes of Cranford, Grafton Underwood, Slipton and Twywell (see residence definition and Parish Boundaries information below).
3. Children who have a sibling attending the school at the time of admission (see sibling definition).
4. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### **Parish Boundaries**

For the Parish Boundaries of Cranford, Grafton Underwood, Slipton and Twywell, please see the map in School or visit the School website – [www.cranford.northants.sch.uk](http://www.cranford.northants.sch.uk)

## **Freeman's Endowed Church of England Junior Academy**

The Published Admission Number (PAN) for the Year 3 year of entry is 60.

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the School as appropriate provision.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Pupils with an older brother or sister continuing at the school at the time of admission of the younger child
3. Pupils who attend the linked Infant School (St Barnabas CE School)
4. Pupils who live closer to the school than any other school
5. Other pupils

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **Great Addington Church of England Primary**

The Published Admission Number (PAN) for the Reception year of entry is 15.

The Academy Governance Committee will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of worshipping members of any Church that is located in the villages of Great or Little Addington and is a member of Churches Together in Great Britain and Ireland, this includes the Church of England and Methodist and who reside with their parents/carers in the villages of Great or Little Addington. (See worshipping members and residency definitions and notes below regarding parish boundaries and Churches Together in Great Britain and Ireland). These applications must be accompanied by form SIF/A, which is available from the School. The completed SIF/A will then be sent to the minister with form SIF/B to verify.
3. Children residing with parents/carers in the villages of Great or Little Addington. (See residency definition and notes below regarding parish boundaries).
4. Children who have a sibling attending the School at the time of admission of the child. (See sibling definition).
5. Children of worshipping members of any Church that is located in the villages of Great or Little Addington and is a member of Churches Together in Great Britain and Ireland, this includes the Church of England and Methodist. (See worshipping members definition and notes below regarding parish boundaries and Churches Together in Great Britain and Ireland). These applications must be accompanied by form SIF/A, which is available from the School. The completed SIF/A will then be sent to the minister with form SIF/B to verify. (See notes below regarding SIF forms).
6. Children of worshipping members of any Church that is a member of Churches Together in Great Britain and Ireland, this includes the Church of England and Methodist. (See worshipping members definition and notes below regarding Churches Together in Great Britain and Ireland). These applications must be accompanied by form SIF/A, which is available from the School. The completed SIF/A will then be sent to the minister with form SIF/B to verify. (See notes regarding SIF forms).
7. Siblings of a former pupil of Great Addington Church of England Primary School. (See sibling definition below)
8. Children not falling within any of the above categories will be prioritized according to who lives closest to the School. (See residency definition and definition of distance measurements).

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### **Parish Boundaries (villages)**

For the Parish Boundaries of Great and Little Addington, please see the map in School or visit the School website – [www.greataddingtonprimary.org.uk](http://www.greataddingtonprimary.org.uk)

## **Greens Norton Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 30.

The governors will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in the linked area (Bradden, Duncote, Greens Norton, Littleworth, and Slapton)
3. Children with an older sibling continuing at the school at the time of admission of the younger child
4. Other children

### **Tie-breaker**

If the admission number is exceeded priority will be given to those who live closest to the school.

## **Guilsborough Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 15.

The Academy Governance Committee will admit children with a Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. The governors will admit children on social or medical grounds, where professionals have clearly identified that the school will best meet the needs of the child. *These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social services.*
3. Children of worshipping members of any Church which is located in the Ecclesiastical parishes of Cold Ashby, Cottesbrooke, Guilsborough, Hollowell, Ravensthorpe and Thornby and is a member of Churches Together in England, this includes the Church of England (*see residence definition below*) these applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.
4. Children living with their parents/legal guardians in the villages of Cold Ashby Coton, Cottesbrooke, Guilsborough, Hollowell, Ravensthorpe, Teeton and Thornby (*see residence definition*)
5. Children who have a sibling attending the school at the time of admission (*see sibling definition*).
6. Children of worshipping members of any Church that is a member of Churches Together in England, this includes the Church of England. *These applications must be accompanied by form SIF/A available from the School. The completed SIF/1 will then be sent to the minister with form SIF/B to verify church allegiance.*
7. Children of parent/legal guardians of other faiths, or none, who wish their child to be educated in a church school and Christian environment.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **Isham Church of England Primary School**

We will accept children up to our published Admission Number (PAN) which is 15.

When there are more applications than there are the 15 places available, the governors will admit pupils according to the following criteria which are listed in order of priority.

The governors will admit all children with an Education, Health & Care Plan (EHCP) which names the school.

### **Oversubscription Criteria**

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. The governors will admit one pupil on social or medical grounds where professionals have clearly identified that the school will best meet the needs of the child. These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social services.
3. Children living with their parent(s)/carer(s) in the ecclesiastical parish of St Peter's, Isham. (See residence definition)
4. Children who have a sibling attending the school at the time of admission. (See sibling definition)
5. Children of worshipping members of any Church that is a member of Churches Together in England, this includes the Church of England. Details can be found at [www.cte.org.uk](http://www.cte.org.uk). These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.
6. Any other child.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **Kislingbury Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 22.

The Academy Governance Committee will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Pupils who live in the Parish of Kislingbury with a sibling continuing at the school at the time of admission of the child (see definition of Parish and Sibling)
3. Pupils who live in the Parish of Kislingbury. (See definition of Kislingbury Parish)
4. Pupils who do not live in the Parish of Kislingbury with a sibling continuing at the school at the time of admission of the child (See definition of sibling).
5. Pupils who have a parent(s) who is a member of the school staff where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
6. Other pupils.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### **Definition of Parish**

For details of the parish you live in go to [www.achurchnearyou.com](http://www.achurchnearyou.com) enter your post code, click on where you live and details of the parish you live in will be provided.

## **Loddington CE School**

The Published Admission Number (PAN) for the Reception year of entry is 15

The governors will admit children with an Education, Health & Care Plan which names the school.

### **Oversubscription Criteria:**

When there are more applications than there are places available, the governors will admit children according to the following criteria which are listed in order of priority.

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children on social or medical grounds, where professionals have clearly identified that the school will best meet the needs of the child. These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social Services.
3. Children who live in the villages of Loddington, Orton and Thorpe Malsor (see village definition).
4. Children who have a sibling continuing attendance at the school at the time of admission September 2022 (see sibling definition).
5. Children of parents/legal guardians who are worshipping members of the churches of St Leonards, Loddington, All Saints, Thorpe Malsor, St Andrews, Broughton, St Andrews, Cransley, Holy Trinity, Rothwell with Orton and St Giles Desborough or the Methodist churches of Kettering and Rothwell.
6. Children of worshipping members of any church that is a member of Churches Together in England, this includes the Church of England. These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with the form SIF/B to verify church allegiance.
7. Children of parents/legal guardians of other faiths, or none, who wish their child to be educated in a church school and Christian environment.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### **Village Boundaries**

For Broughton, Rothwell and Desborough village boundaries definition please see map in school or on the school website - [www.loddingtonschool.org.uk](http://www.loddingtonschool.org.uk)

### **Parish Boundaries (Ecclesiastical Parishes)**

For Parish boundaries, please consult the attached map or visit the internet site <https://www.achurchnearyou.com> put in your postcode, click on where you live and the name of your parish will be shown.

## **Mears Ashby Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 15.

The governors will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living with their parent(s)/carer(s) in the ecclesiastical parishes of All Saints, Mears Ashby and St. Leonard's, Hardwick (see residence definition and Parish Boundaries information below).
3. Children who have a sibling attending the school at the time of admission (see sibling definition).
4. Children of worshipping members of any Church that is a member of Churches Together in England (this includes the Church of England). These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance (see definition of worshipping members and notes on Churches Together and SIF forms)
5. Other Children.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### **Parish Boundaries**

For the Parish Boundaries of All Saints, Mears Ashby and St. Leonard's, Hardwick, please see the map in School or visit the School website.

## **Milton Parochial Primary School**

The Academy Governance Committee will admit up to 15 pupils into each year group.

The governors will admit all pupils with an Education, Health and Care Plan (EHC) which names the school as appropriate provision.

When there are more applications than there are places available, the governors will admit pupils according to the following criteria which are listed in order of priority:

### **Oversubscription criteria:**

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live within the civic parish boundary of Milton Malsor.
3. Children with an older brother or sister continuing at the school at the time of admission of the younger child.
4. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion priority will be given to those who live closest to the school.

## **Oundle CE Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 60.

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Pupils who live in the linked area (the town of Oundle, together with Ashton, Barnwell, Benefield, Cotterstock, Luddington, Stoke Doyle, Tansor and Thurning).
3. Pupils with an older brother or sister continuing at the school at the time of admission of the younger child.
4. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **Pytchley Endowed Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 15.

The Academy Governance Committee will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living with their parent(s)/legal carer(s) in the ecclesiastical parish of All Saints, Pytchley (see residence definition below and Parish Boundaries information).
3. Children who have a sibling attending the school at the time of admission (see sibling definition).
4. Children of worshipping members of any Church that is a member of Churches Together in England, this includes the Church of England (see definition). These applications must be accompanied by form SIF A available from the school. The completed SIF A will then be sent to the minister with form SIF B to verify church allegiance.
5. Children of parent(s)/legal carer(s) of other faiths, or none, who wish their child to be educated in a church school and Christian environment.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### **Parish Boundaries**

For Parish boundaries, please visit the internet site [www.achurchnearyou.com](http://www.achurchnearyou.com), put in your postcode, click on where you live and the name of your parish will be shown or come into school.

## **Ringstead Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 20.

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the school.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in Ringstead.
3. Children with an older brother or sister continuing at the school at the time of admission of the younger child.
4. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **Ryhall C of E Academy**

The Academy Governance Committee of Ryhall CE Academy will admit up to 30 pupils into each year group. This is known as the planned admissions number (PAN).

The governors will admit all pupils with an Education, Health & Care Plan (EHC) which names the school as appropriate provision.

### **Oversubscription criteria**

When there are more applications than there are places available, the governors will admit pupils according to the following criteria which are listed below in order of priority:

1. The Governors will admit looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children, living in the catchment area of the school (this includes Ryhall, Belmesthorpe, Essendine and Carlby), who have an older sibling who will be continuing to attend the school at the time of admission of the younger child (see sibling definition below).
3. Children whose place of residence is within the catchment area of the school.
4. Children, living outside the catchment area of the school, who have an older sibling who will be continuing to attend the school at the time of admission of the younger child (see sibling definition below).
5. Children of staff (i.e. people employed on a permanent contract in any capacity) at the school: a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
6. Children who reside outside the catchment area with no siblings, but live nearest to the school by distance.

### **Measurement of Distance**

- Distance is calculated by straight line measurement using the Local Authority computerised geographical software mapping system.
- In the event that two or more addresses have the same computerised distance measurement, a representative of the school will visit the locations to determine which address is closest to the school. Distances will then be measured by the representative physically travelling a route from the front door of the child's home address (including flats) to the main entrance of the main school building, with these distances superseding those of the computerised system.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **Silverstone Church of England Primary School**

The published admission number is the number of children the school can accommodate in each year group.

The Published Admission Number (PAN) for the Reception year of entry is 30.

### **Oversubscription criteria**

Places will be allocated to pupils who have an EHC plan that names the school as appropriate provision.

If we receive more applications than our PAN then priority will be given in the following order:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Pupils who live in the linked area of Silverstone, Abthorpe and Wappenham.
3. Pupils with an older sibling continuing at the school at the time of admission of the younger child. (See definition of sibling)
4. Other pupils.

### **Tie-breaker**

If the admission number is exceeded within any criterion priority will be given to those who live closest to the school.

## **Spratton Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 15.

The Academy Governance Committee will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Pupils who live in the area of Spratton.
3. Pupils with a brother or sister continuing at the school at the time of admission of the child.
4. Children of parents / guardians who are worshipping members of the Church of England or another member of the Churches Together in England. These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.
5. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **St Andrews Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 45.

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Medical/Social: Applicants whose child's medical or social circumstances require attendance at a St Andrew's C.E Primary rather than any other school. In such cases parents are reminded that they must complete the appropriate section on the application form and attach a supporting statement from a suitable professional such as a consultant or a social worker.
3. Sibling: Applicants who will have a son or daughter, including all blood, half-, step-, adoptive and foster brothers and sisters of the child (not cousins) who live at the same home as the child at St Andrews Primary School. This would not apply if the sibling were due to leave in the July before the younger child would be admitted.
4. Children of staff at school: Where the member of staff has been employed at this school for two or more years at the time at which the application for admission to the school is made, and/or a member of staff is recruited to fill a vacancy for which there is demonstrable skill shortage.
5. Other pupils

### **Tie-breaker**

Where there are more applications in any criterion than there are places available, priority will then be given to those children who live nearest to the school.

## **St Barnabas Church of England School**

The Academy Governance Committee will admit up to 60 pupils into each year group.

The governors will admit all pupils with an Education, Health and Care Plan which names the school.

When there are more applications than there are places available, the governors will admit pupils according to the following criteria which are listed in order of priority:

### **Oversubscription criteria**

1. The Governors will admit looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. The Governors will admit children on social or medical grounds, where professionals have clearly identified that the school will best meet the needs of the child. (These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social Services)
3. The Governors will admit children with a brother or sister continuing at the school or the linked Junior School (Freeman's Church of England Junior Academy) at the time of admission of the child.
4. The Governors will admit children of parents/guardians who live closer to the school than any other school and who can demonstrate that they are worshipping members of a Church that is a member of Churches Together in Britain and Ireland. (Applications should be accompanied by a reference form SIF/A available from the school. The completed SIF/A form will be sent to the minister and he/she will be asked to complete a SIF/B form confirming the statements on SIF/A)
5. The Governors will admit children of parents/guardians who live closer to the school than any other school.
6. The Governors will admit other children of parents/guardians who can demonstrate that they are worshipping members of a Church that is a member of Churches Together in Britain and Ireland. (Applications should be accompanied by a reference form SIF/A available from the school. The completed SIF/A form will be sent to the minister and he/she will be asked to complete a SIF/B form confirming the statements on SIF/A)
7. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion priority will be given to those who live closest to the school.

## **St James Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 60.

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children on social or medical grounds where professionals have clearly identified that the school best meets the needs of the child. These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social Services
3. Children who have a sibling attending the school at the time of admission or had during the previous academic year (see sibling definition)
4. Children of worshipping members of any Church that is a member of Churches Together in England and whose home address is in the ecclesiastical parishes of Northampton St James or St Mary's, Dallington. These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.
5. Children of worshipping members of any Church that is located in the ecclesiastical parishes of Northampton St James or St Mary's Dallington, and is a member of Churches Together in England. This includes the Seventh Day Adventist Church which meets at the school. These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.
6. Children living with their parents/legal guardians whose home address is in the ecclesiastical parishes of Northampton St James or St Mary's, Dallington.
7. Children of practising members of other faiths whose home address is in Northampton and who wish their child to be educated in a church school and Christian environment. These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the faith leader with form SIF/B to verify allegiance.
8. Children of parents who wish their children to be educated in a church school and Christian environment.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **St Luke's Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 60.

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. The Governors will admit children on social or medical grounds, where professionals have clearly identified that the school will best meet the needs of the child (see below). (These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social services.)
3. Children with a sibling attending the school at the time of admission. (See sibling definition)
4. Children of parents/guardians resident in the ecclesiastical Parish of Duston with Upton who can demonstrate that they are worshipping members (see definition) of a church affiliated to Churches Together in England. (See SIF/A definition).
5. Children of parents/guardians resident in the ecclesiastical Parish of Duston with Upton (See residence definition)
6. Children of parents/guardians resident in the Borough of Northampton, who can demonstrate that they are worshipping members (see definition) of a Church affiliated to Churches Together in England. (See SIF A definition)
7. Children of parents/guardians of any faith or none, in the Borough of Northampton.
8. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### **Social/Medical need – definition/evidence required**

If you believe that your child has exceptional medical or social needs you will need to provide evidence of this from an appropriate professional, e.g. paediatrician. The needs must relate to your child and the evidence must detail how the needs of your child can only be met at your preferred school. This can be sent in a sealed envelope if you prefer. If accompanied by a professional's letter, they MUST demonstrate in their judgement why St Luke's C.E. Primary School can meet your child's needs, and also demonstrate why other schools cannot meet your child's needs. It is not sufficient for a professional to say in their judgement only St Luke's C.E. Primary School can meet your child's needs, they must state why schools B or C cannot meet the needs. St Luke's C.E. primary School's Admission Committee will study the evidence and decide if the school can meet the child's needs.

## **St Mary's Church of England Primary Academy, Burton Latimer**

The Published Admission Number (PAN) for the Reception year of entry is 45.

The Academy Governance Committee will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

When there are more applications for places than there are places available, priority will be given in the following order;

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children with a brother or sister continuing at the school at the time of admission of the child (see full definition of sibling)
3. Children who live closer to St Mary's CE Academy than any other school.
4. Children of parents / guardians who are worshipping members of any Church that is a member of Churches Together in England which includes the Church of England. These applications must be accompanied by Form SIF/A, which is available from the academy. The completed SIF/A will then be sent to the minister with Form SIF/B to verify Church allegiance. (See notes on SIF forms).
5. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **Staverton Church of England Primary School**

The Academy Governance Committee will admit up to 15 pupils into each year group.

When there are more applications than there are places available, the governors will admit pupils according to the following criteria which are listed in order of priority.

The governors will admit all pupils with an Education Health and Care Plan which names the school.

### **Oversubscription criteria**

1. The governors will admit 'Looked after children' and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. The governors will admit children on social or medical grounds where professionals have clearly identified that the school will best meet the needs of the child. (These applications must be accompanied by documentary evidence from appropriate professionals within the Health or Social services.)
3. Children of parents/ guardians resident in the parishes of Staverton, Hellidon and Catesby who can demonstrate an allegiance to the Church of England or any church affiliated to Churches Together in England, through attendance. (See residency definition. These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.)
4. Children of parents/ guardians resident in the ecclesiastical parishes of Staverton, Hellidon and Catesby. (See residence definition)
5. Children who have a sibling attending the school at the time of admission. (See sibling definition)
6. Children of parents/guardians resident outside the parishes of Staverton, Hellidon and Catesby who can demonstrate allegiance to the Church of England or to any Church that is a member of Churches Together in England, through attendance. (These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.)
7. Children of parents/legal guardians of any faith or none, who express a preference for an education in a Church of England school.

### **Tie-breaker**

Where there are more applications in any one category, applications will be prioritised on the distance from the child's home to the school.

## **Sywell Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 15

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living with their parent(s)/carer(s) in the civil parish of Sywell (see residence definition and notes on Civil Parish Boundary below).
3. Children who have an older sibling at the school at the time of application (see sibling definition).
4. Children of worshipping members (see definition) of any Church that is a member of Churches Together in England (this includes the Church of England), or the Fellowship of Independent Evangelical Churches, or any other church or ecclesial community of other Christian denominations in membership of any local Churches Together Group, by whatever title (see note below). These applications must be accompanied by form SIF/A available from the school. The school will then send a copy of the completed SIF/A to the appropriate minister with form SIF/B to verify church allegiance
5. Other children

### **Tiebreaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### **Civil Parish Boundary**

For the civil parish boundaries of Sywell please see map in school or on the school website – [www.sywellceprimaryschool.org.uk](http://www.sywellceprimaryschool.org.uk).

## **Towcester Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 60.

### **Oversubscription criteria**

Places will be allocated to pupils who have an EHC plan that names the school as appropriate provision. When there are more applications for places than there are places available, priority will be given in the following order:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Pupils with a sibling at the school at the time of admission of the younger child. Siblings are a brother or sister living at the same address as the applicant (within a family unit) including adopted children, step-brothers, stepsisters and children in foster care.
3. Pupils who live closer to the school than any other school.
4. Other pupils.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school.

## **Trinity Church of England Primary School**

The Published Admission Number (PAN) for the Reception year of entry is 30.

The Academy Governance Committee will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Pupils who live in the linked area (Achurch, Aldwinckle, Islip, Lilford-cumWigthorpe, Lowick, Pilton, Sudborough, Thorpe Waterville and Wadenhoe).
3. Pupils with a brother or sister continuing at the school at the time of admission of the child.
4. Other pupils.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## **Weldon Church of England Primary School**

We will accept children up to our Published Admission Number (PAN) which is 30.

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Children in Care i.e. Looked After Children (LAC) and Previously Looked After Children

Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.

2. Children who live within that part of the civil parish of Weldon which is south and east of the A43 road as shown in yellow on the map available on the academy website.

The child's home address means the permanent residence of the child at the time of application. Parents/carers may be asked to provide proof of a claim of residence at any time during the admission process.

The address must be the child's only or main residence that is either: Owned by the child's parent(s) or carer(s); Leased to or rented by the child's parent(s) or carer(s) under a lease or written rental agreement of not less than 6 months duration. The property leased must be where the family lives.

3. Children with a sibling continuing at the school at the time of admission of the child
4. Any Other Child

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the school.

## **Welford, Sibbertoft & Sulby Endowed School**

The Published Admission Number (PAN) for the Reception year of entry is 15.

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### **Oversubscription criteria**

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority:

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who live in the linked area (Welford, Sibbertoft, Sulby, Elkington).
3. Children with a brother or sister continuing at the school at the time of admission of the child.
4. Children of parents / guardians who are worshipping members of the Church of England or another member of the Churches Together in England. These applications must be accompanied by form SIF/A available from the school. The completed SIF/A will then be sent to the minister with form SIF/B to verify church allegiance.
5. Other children.

### **Tie-breaker**

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

## William Law Church of England Primary School

The Published Admission Number (PAN) for the Reception year of entry is 90.

The AGC will admit children with an Education, Health and Care Plan (EHC Plan) which names the School.

### Oversubscription criteria

Where there are more applications than there are places available, children will be admitted according to the following criteria, which are listed in order of priority

1. Looked after children and children who were previously looked after but immediately after being looked after were adopted or became subject to a child arrangements order, or special guardianship order including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of members of staff provided that they have been employed for a minimum of two years at the time of admission, and/or are recruited to fill a vacant post for which there is a demonstrable skills shortage.
3. Children who have a sibling who is attending the school at the time of admission (See sibling definition).
4. Children living within the catchment area of the school (See catchment area below and also residency definition).
5. Children of regular worshipping members of St John's with Emmanuel Church, Werrington (see guidance on the term Worshipping Member).
6. Children of regular worshipping members of Churches together in Great Britain and Ireland, which includes the Church of England (see guidance on the term Worshipping Member).
7. Children whose parents/carers state their preference for their children to receive an education within a Church of England school.
8. Other children.

### Tiebreaker

If the admission number is exceeded within any criterion, priority will be given to those who live closest to the School.

### Catchment Area

Please see below a list of the catchment streets for William Law Primary School.

Abbotts Grove	Ash Park	Barbers Hill
Candidus Court	Canonsfield	Cardinals Gate
Chatsfield	Cranemore	David's Close
Derwood Grove	Gasgoigne	Greenacres
Hazel Croft	Holgate Lane	Kilverstone
Kingsbridge Court	Livermore Green	Merelade Grove
Monks Grove	Partridge Grove	Pheasant Grove
Priors Gate	Redbridge	Rushton Avenue
Sapperton	Sobrite Way	Somerville
Sunnymead	Swallowfield	Tanglewood
Tarrant	Temple Grange	The Paddocks
Wainwright	Woodhall Rise	Wycliffe Grove

You can also view the [Peterborough City Council interactive map](#) to view the catchment areas of Peterborough Schools.



PETERBOROUGH DIOCESE EDUCATION TRUST  
SUPPLEMENTARY INFORMATION FORM - PART A

[SCHOOL / ACADEMY NAME]

To be completed by the parent/carer

[School name] is an academy within Peterborough Diocese Education Trust (the Trust). The Trust is the admission authority and has responsibility for setting the Admissions Policy but has delegated the responsibility of admission arrangements to the school's Academy Governance Committee (AGC).

When there are more applications for a place at the school than there are places available, the Academy Governance Committee (AGC) will prioritise applications according to its admission criteria, some of which relate to religious allegiance. **If you wish your child to be considered under the religious criteria [on], please complete this form and return it to the Academy** as soon as possible (or by the closing date of 15th January if you are applying for your child to start at the school in Reception next year).

If you do not wish your child to be considered under the religious criteria, this form is not necessary. **All** applicants, whether or not they complete this Supplementary Information Form, **MUST** complete the Local Authority Common Application Form, which should be returned to the Local Authority.

Please note that the information you provide on this form will be forwarded to the priest/minister/worship leader you name below. The designated priest/ minister/worship leader will be asked to confirm the information you have submitted.

Child's full name: .....Date of birth: ...../...../.....  
Year Group Applied for: ..... Proposed start date: ...../...../.....

Name of parent/carer: .....  
Address: .....  
Post code ..... Telephone .....

Name of priest / minister / worship leader: .....  
Name of church / worship centre:.....  
Contact Address: .....  
Post code ..... Telephone (if known) .....

Please tick the box to indicate that you believe you meet this criteria[on]  
[Academy's faith criteria[on] from oversubscription criteria]   
Signed:..... Date ...../...../.....

Please return this form to the school as soon as possible.

**PETERBOROUGH DIOCESE BOARD OF EDUCATION  
SUPPLEMENTARY INFORMATION FORM - PART B**

**[SCHOOL / ACADEMY NAME]**

**To be completed by the priest/minister/worship leader nominated by the parent**

The parent whose details appear below has applied for a place for their child at [school / Academy name]. They have indicated that they meet the admission criterion below.

The parent has given your name as the priest/minister/worship leader of their church /worship centre. We ask that you confirm your knowledge of this applicant in relation to the criterion they have ticked.

For your information, our guidance on the term “worshipping member” is as follows: At least one of the parents or guardians of the child is regarded by the priest / minister / worship leader as part of the worshipping community at the church / worship centre. This would not necessarily mean that the parent is a “Member” in a technical sense (e.g. through baptism, confirmation or electoral roll ) but would imply a pattern of attendance at worship (on Sunday or at other times) that is more than “occasional” and has been sustained for more than a short, very recent period of time.

Please be aware that this form, when completed, may have to be copied to the applicant and members of an Independent Panel, should an Appeal for a place be made. We thank you for taking the time to complete the form and ask that you return it to the school as soon as possible.

Child’s full name: .....Date of birth: ...../...../.....

Name of parent/carer: .....

Address: .....  
.....  
.....

Post code ..... Telephone .....

The applicant has indicated that they believe they meet the following criterion:

[Academy’s faith criteria[on] from oversubscription criteria]

I CAN / CANNOT\* confirm that the applicant meets the criterion that they have ticked. \*Please delete as applicable

If you cannot confirm the applicant’s tick is correct, you are invited to explain below.

Signed:..... Date ...../...../.....

**Please return this form to the Academy as soon as possible.**