

Thank you all for attending the PSF training.

If you haven't completed a feedback form please contact us.

We hope you all got something out of it.

HCSS Workshops

Bouverie Court

27th March in the Afternoon

28th March in the Afternoon

SAM'S TOP TIPS

Use a full stop and tab to copy previous rows in PSF! Backspace in the Reporting Suite brings you back to the home page!

By Popular request

We will be holding drop in surgeries in May & July

Friday 11th May Peterborough Room, Bouverie Court, Northampton 9am -5pm

Monday 9th July Peterborough Room 9am—5pm

More PSF Training to come!

End of the Academic Financial Year to be held in June 2018 over 3 days

We have enlisted a few Bursars for our Bursar Forum—a few Bursars will meet us to discuss future issues/ developments and act as a voice for you

WATCH THIS SPACE!

[Finally a reminder....]

Finally a reminder on submission deadlines:

Budget setting surgeries

– 17 April to 8 May

Deadline for final budgets on HCSS

– 25 May

PDET Business & Finance Committee

– 12 June

PDET Directors – 24 July

Consolidated budget forecast return to ESFA
– 27 July

Action: national non-domestic rates claims

If you haven't yet claimed for national non-domestic rates (NNDR) for the 2017 to 2018 financial year, you should complete the [online claims form](#) by 31 March 2018.

It will still be available for claims for 2015 to 2016, 2016 to 2017 and 2017 to 2018.

If you need to make additional claims for 2014 to 2015 and financial years prior to this, you should contact ESFA using their [enquiry form](#). Please attach relevant invoices relating to the additional claims.